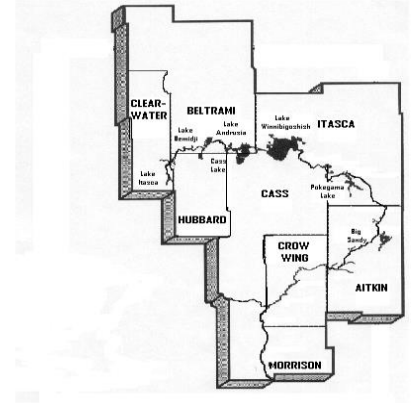




**Mississippi Headwaters Board  
Meeting Agenda  
Cass County Courthouse  
Walker, MN  
November 17, 2017  
10:00 am**



- **Call to Order/Pledge of Allegiance**

**10:00 PM Approve/Amend**

- Agenda
- Consent Agenda – October '17 Minutes & October Expenses (att. 1 & 2)

**Planning and Zoning (Actions)**

- Cr11a17- Mayr Variance

**Action / Discussion Items:**

- Executive Director's Report
- Wawina continental divide project
- MHB recreational visitor count in Aitkin County
- Flower donation

**Misc:** ☀ Legislature Update (if any)      ☀ County Updates

**Meeting Adjourned - Thank you**

**Mtgs:**

**December 15, '17, 10:00 AM – MHB Board Meeting- Walker, MN**

## **Attachment 1 & 2**

Draft Minutes

Monthly Expenses

Mississippi Headwaters Board  
October 20, 2017  
Chase on the Lake  
Walker, MN 56484

MEETING  
MINUTES

Members present: Mike Wilson (Morrison), Paul Thiede (Crow Wing), Anne Marcotte (Aitkin), Davin Tinquist (Itasca), Scott Bruns (Cass), Keith Winger (Beltrami), Dean Newland (Clearwater), and Tim Terrill (Executive Director).

Chairman Winger called the meeting to order followed by the Pledge of Allegiance.

M/S (Thiede, Newland) to approve the agenda. Motion Carried.

M/S ( Tinquist, Thiede) to approve of the consent agenda. Motion Carried.

### **Planning & Zoning**

None

### **Action/Discussion Items**

#### **Executive Director Report**

Tim attended the Camp Ripley appreciation day and had a display for people to observe and ask questions. Over 5000 people attended that day.

Tim attended a MN Pollution Control Agency Watershed Restoration and Protection Strategy meeting for the Sartel watershed which includes the lower part of the Miss. river from Little Falls to Royalton. He was chosen to work on a civic engagement team to provide advice and strategy.

Tim attended a MN Coalition of Lake Associations meeting and presented them the MN Traditions model. One member of Minnetonka lake thought geofencing was an interesting concept and asked him to present at the MN Lakes and Rivers Conference in February. The board thought this was a good idea but cautioned him not to have this tool be used as a personal information tracking or regulatory tool.

Tim attended the Mississippi parks and trails redevelopment meeting which is looking to gain regional significance status by connecting the conceptual Three Bridges trail to the Cuyuna State Trail. The board provided guidance by stating that the ED should monitor their progress to make sure it follows the MHB Comprehensive Plan, but not convene this regional effort.

Anne Marcotte was elected to the Assoc. of Minnesota Counties District One representative, and their meetings conflict with the MHB Board meeting. By consensus, the board chose that beginning in January 2018 they would meet the 4<sup>th</sup> Friday of the month at 10:00 a.m.

Tim provided an update on the update of the MHB Comprehensive Plan and said that a legal review was completed. The next step would be to contract with an editor to make sure grammar, sentence structure, consistency, and flow are updated in the document.

Tim updated the board that he will most likely receive a letter from the MN State attorney general which will state that they do not review jurisdictional disputes between local entities. He reaffirmed that then next step would be to take legislative action to update the statute.

Legislative Updates- none

County Updates- none

M/S (Thiede, Tinquist) to adjourn. Motion carried.

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Chairman Keith Winger

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Executive Director Tim Terrill

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Crow Wing County  
ACCOUNT DETAIL HISTORY FOR 2017 10 TO 2017 10

P 1  
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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE	
74	74-00-000-000-000-0000-10001-						Cash & Pooled Investments SOY BALANCE	197,512.56		
					PER 01		-5,134.48	192,378.08		
					PER 02		21,174.57	213,552.65		
					PER 03		7,917.57	221,470.22		
					PER 04		25,356.17	246,826.39		
					PER 05		-7,441.06	239,385.33		
					PER 06		-32,214.99	207,170.34		
					PER 07		35,584.98	242,755.32		
					PER 08		-24,503.49	218,251.83		
					PER 09		-16,189.13	202,062.70		
17/10	186 10/02/17	GNI					3,728.64	205,791.34		
	ST OF MN	SYSTEM GENERATED DUE TO LINE								
17/10	188 10/03/17	APP A1003					-4,890.50	200,900.84		
	A100317									
17/10	361 10/10/17	APP A1010					-2,214.82	198,686.02		
	A101017									
17/10	431 10/13/17	PRJ					-3,525.25	195,160.77		
17/10	546 10/17/17	APP A1017					-2.37	195,158.40		
	A101717									
17/10	749 10/24/17	APP A1024					-571.54	194,586.86		
	A102417									
17/10	817 10/27/17	PRJ					-3,560.25	191,026.61		
17/10	920 10/31/17	APP A1031					-1,433.59	189,593.02		
	A103117									
17/10	1004 10/31/17	APP VOID					50.00	189,643.02		
	A092617									
17/10	1011 10/31/17	GEN					101.48	189,744.50		
	RCLS	SYSTEM GENERATED DUE TO LINE								
17/10	1017 10/31/17	GEN					-525.00	189,219.50		
	RECURRING	SYSTEM GENERATED DUE TO LINE								
17/10	1020 10/31/17	GNI SEP					-582.87	188,636.63		
	WF PCARD	SYSTEM GENERATED DUE TO LINE								
17/10	1025 10/20/17	GNI					7,807.04	196,443.67		
	ST OF MN	SYSTEM GENERATED DUE TO LINE								
LEDGER BALANCES --- DEBITS:			101,720.45	CREDITS:			-102,789.34	NET:	-1,068.89	



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Crow Wing County  
ACCOUNT DETAIL HISTORY FOR 2017 10 TO 2017 10

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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
	LEDGER BALANCES --- DEBITS:			101.48			CREDITS: -101.48	NET: .00	
74	74-00-000-000-000-000-0000-38400-						Expenditures		
							SOY BALANCE	.00	
							PER 01	17,456.24	17,456.24
							PER 02	8,324.00	25,780.24
							PER 03	33,077.28	58,857.52
							PER 04	13,391.94	72,249.46
							PER 05	8,464.08	80,713.54
							PER 06	32,479.99	113,193.53
							PER 07	9,901.94	123,095.47
							PER 08	28,043.21	151,138.68
							PER 09	20,978.15	172,116.83
17/10	357 10/10/17	API B	1847					2.37	172,119.20
	W A101717								
17/10	359 10/10/17	API B	1848					2,214.82	174,334.02
	W A101017								
17/10	431 10/13/17	PRJ pr1013	1171013	1171013				3,525.25	177,859.27
	pay101317	WARRANT=171013	RUN=1	BI-WEEKL					
17/10	747 10/19/17	API B	1873					571.54	178,430.81
	W A102417								
17/10	817 10/27/17	PRJ pr1027	1171027	1171027				3,560.25	181,991.06
	pay102717	WARRANT=171027	RUN=1	BI-WEEKL					
17/10	917 10/31/17	API B	1895					1,433.59	183,424.65
	W A103117								
17/10	1006 10/31/17	APM 002837						-50.00	183,374.65
	VOID						JOHANNSEN, CALVIN		
17/10	1017 10/31/17	GEN						525.00	183,899.65
	RECURRING								
17/10	1020 10/31/17	GNI SEP						582.87	184,482.52
	WF PCARD								
	LEDGER BALANCES --- DEBITS:			184,532.52			CREDITS: -50.00	NET: 184,482.52	
74	74-00-000-000-000-000-0000-38500-						Revenues		
							SOY BALANCE	.00	
							PER 01	-12,321.76	-12,321.76
							PER 02	-29,493.42	-41,815.18
							PER 03	-40,000.00	-81,815.18
							PER 04	-36,856.55	-118,671.73
							PER 05	-3,914.58	-122,586.31

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Crow Wing County  
ACCOUNT DETAIL HISTORY FOR 2017 10 TO 2017 10

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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
					PER 06		-265.00	-122,851.31	
					PER 07		-45,486.92	-168,338.23	
					PER 08		-3,539.72	-171,877.95	
17/10	186 10/02/17	GNI					-3,728.64	-175,606.59	
	ST OF MN								
17/10	1025 10/20/17	GNI					-7,807.04	-183,413.63	
	ST OF MN								
	LEDGER BALANCES --- DEBITS:			.00	CREDITS:	-183,413.63	NET:	-183,413.63	
74830	74-00-830-000-000-000-0000-53180-	Environmental Assistance /MPCA			REVISED BUDGET				.00
					PER 01		-3,171.76	-3,171.76	
					PER 02		-1,187.56	-4,359.32	
					PER 04		-2,595.30	-6,954.62	
					PER 05		-3,914.58	-10,869.20	
					PER 07		-3,619.28	-14,488.48	
					PER 08		-3,339.72	-17,828.20	
17/10	186 10/02/17	GNI					-3,728.64	-21,556.84	
	ST OF MN 15								
	LEDGER BALANCES --- DEBITS:			.00	CREDITS:	-21,556.84	NET:	-21,556.84	
74830	74-00-830-000-000-000-0000-53290-	Natural Resources			REVISED BUDGET				.00
					PER 02		-25,305.86	-25,305.86	
					PER 04		-34,261.25	-59,567.11	
					PER 07		-41,867.64	-101,434.75	
17/10	1025 10/20/17	GNI					-7,807.04	-109,241.79	
	ST OF MN 5								
	LEDGER BALANCES --- DEBITS:			.00	CREDITS:	-109,241.79	NET:	-109,241.79	
74830	74-00-830-000-000-000-0000-61000-	Salaries & Wages - Regular			REVISED BUDGET				.00
					PER 01		4,741.65	4,741.65	
					PER 02		4,741.64	9,483.29	
					PER 03		7,112.48	16,595.77	
					PER 04		5,595.34	22,191.11	
					PER 05		4,955.04	27,146.15	
					PER 06		4,955.02	32,101.17	
					PER 07		4,955.03	37,056.20	
					PER 08		4,955.03	42,011.23	
					PER 09		7,432.55	49,443.78	



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Crow Wing County  
ACCOUNT DETAIL HISTORY FOR 2017 10 TO 2017 10

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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE	
17/10	431 10/13/17	PRJ pr1013	1171013	1171013			2,477.51	51,921.29		
	pay101317	WARRANT=171013	RUN=1	BI-WEEKL						
17/10	817 10/27/17	PRJ pr1027	1171027	1171027			2,477.51	54,398.80		
	pay102717	WARRANT=171027	RUN=1	BI-WEEKL						
LEDGER BALANCES --- DEBITS:			54,398.80		CREDITS:	.00	NET:	54,398.80		
74830	74-00-830-000-000-000-0000-61200- Active Insurance									
					REVISED BUDGET				.00	
					PER 01		1,376.49	1,376.49		
					PER 02		1,395.47	2,771.96		
					PER 03		1,353.22	4,125.18		
					PER 04		1,356.82	5,482.00		
					PER 05		1,374.45	6,856.45		
					PER 06		1,375.72	8,232.17		
					PER 07		1,396.37	9,628.54		
					PER 08		1,354.12	10,982.66		
					PER 09		1,375.24	12,357.90		
17/10	431 10/13/17	PRJ pr1013	1171013	1171013			687.06	13,044.96		
	pay101317	WARRANT=171013	RUN=1	BI-WEEKL						
17/10	817 10/27/17	PRJ pr1027	1171027	1171027			667.06	13,712.02		
	pay102717	WARRANT=171027	RUN=1	BI-WEEKL						
LEDGER BALANCES --- DEBITS:			13,712.02		CREDITS:	.00	NET:	13,712.02		
74830	74-00-830-000-000-000-0000-61300- Employee Pension & FICA									
					REVISED BUDGET				.00	
					PER 01		692.39	692.39		
					PER 02		695.88	1,388.27		
					PER 03		1,048.18	2,436.45		
					PER 04		818.37	3,254.82		
					PER 05		724.79	3,979.61		
					PER 06		724.79	4,704.40		
					PER 07		728.21	5,432.61		
					PER 08		721.35	6,153.96		
					PER 09		1,100.13	7,254.09		
17/10	431 10/13/17	PRJ pr1013	1171013	1171013			360.68	7,614.77		
	pay101317	WARRANT=171013	RUN=1	BI-WEEKL						
17/10	817 10/27/17	PRJ pr1027	1171027	1171027			360.68	7,975.45		
	pay102717	WARRANT=171027	RUN=1	BI-WEEKL						
LEDGER BALANCES --- DEBITS:			7,975.45		CREDITS:	.00	NET:	7,975.45		

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Crow Wing County  
ACCOUNT DETAIL HISTORY FOR 2017 10 TO 2017 10

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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74830	74-00-830-000-000-000-62100-			Telephone					
							REVISED BUDGET		.00
					PER 01		60.50	60.50	
					PER 02		60.15	120.65	
					PER 03		59.67	180.32	
					PER 04		58.71	239.03	
					PER 05		60.46	299.49	
					PER 06		59.25	358.74	
					PER 07		57.21	415.95	
					PER 08		60.72	476.67	
					PER 09		57.95	534.62	
17/10	357 10/10/17	API 006205		59887	12185	B	1.82	536.44	
	W A101717	October CTC & 9/1-9/30 LD CALL CONSOLIDATED TELECOM							
17/10	357 10/10/17	API 006205		59887	12185	B	.55	536.99	
	W A101717	October CTC & 9/1-9/30 LD CALL CONSOLIDATED TELECOM							
17/10	817 10/27/17	PRJ pr1027 1171027		1171027			55.00	591.99	
	pay102717	WARRANT=171027 RUN=1 BI-WEEKL							
	LEDGER BALANCES --- DEBITS:			591.99	CREDITS:		.00	NET:	591.99
74830	74-00-830-000-000-000-62680-			Non-Employee Per Diems					
							REVISED BUDGET		.00
					PER 01		300.00	300.00	
					PER 02		100.00	400.00	
					PER 03		300.00	700.00	
					PER 04		250.00	950.00	
					PER 05		250.00	1,200.00	
					PER 06		350.00	1,550.00	
					PER 07		100.00	1,650.00	
					PER 08		300.00	1,950.00	
					PER 09		250.00	2,200.00	
17/10	747 10/19/17	API 002534		60835	12275	B	50.00	2,250.00	
	W A102417	MHB MTG - PER DIEM		NEWLAND, DEAN					
17/10	747 10/19/17	API 101580		60837	12288	B	50.00	2,300.00	
	W A102417	MHB MTG - PER DIEM		WILSON, MICHAEL					
17/10	747 10/19/17	API 002809		60838	12287	B	50.00	2,350.00	
	W A102417	MHB MTG - PER DIEM & MILAGE		TINQUIST, DAVIN C					
17/10	747 10/19/17	API 001099		60839	12272	B	50.00	2,400.00	
	W A102417	MHB MTG - PER DIEM & MILEAGE		MARCOTTE, ANNE					
17/10	747 10/19/17	API 004028		60840	12289	B	50.00	2,450.00	
	W A102417	MHB MTG - PER DIEM & MILAGE		WINGER, KEITH					
17/10	1006 10/31/17	APM 002837		58685			-50.00	2,400.00	
	VOID	MHB MTG - PER DIEM		JOHANNSEN, CALVIN					

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Crow Wing County  
ACCOUNT DETAIL HISTORY FOR 2017 10 TO 2017 10

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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE	
LEDGER BALANCES --- DEBITS:				2,450.00			CREDITS: -50.00	NET: 2,400.00		
74830	74-00-830-000-000-0000-62720-	Non-Employee Mileage								
							REVISED BUDGET		.00	
					PER 01		299.06	299.06		
					PER 02		22.47	321.53		
					PER 03		310.30	631.83		
					PER 04		246.10	877.93		
					PER 05		269.10	1,147.03		
					PER 06		486.84	1,633.87		
					PER 08		299.07	1,932.94		
					PER 09		237.54	2,170.48		
17/10	747 10/19/17 API 101580			60836	12288	B	96.30	2,266.78		
	W A102417 MILEAGE			WILSON, MICHAEL						
17/10	747 10/19/17 API 002809			60838	12287	B	64.20	2,330.98		
	W A102417 MHB MTG - PER DIEM & MILAGE			TINQUIST, DAVIN C						
17/10	747 10/19/17 API 001099			60839	12272	B	59.39	2,390.37		
	W A102417 MHB MTG - PER DIEM & MILEAGE			MARCOTTE, ANNE						
17/10	747 10/19/17 API 001099			60839	12272	B	59.39	2,449.76		
	W A102417 MHB MTG - PER DIEM & MILEAGE			MARCOTTE, ANNE						
17/10	747 10/19/17 API 004028			60840	12289	B	42.26	2,492.02		
	W A102417 MHB MTG - PER DIEM & MILAGE			WINGER, KEITH						
LEDGER BALANCES --- DEBITS:				2,492.02			CREDITS: .00	NET: 2,492.02		
74830	74-00-830-000-000-0000-62990-	Prof. & Tech. Fee - Other								
							REVISED BUDGET		.00	
					PER 01		3,797.80	3,797.80		
					PER 02		525.00	4,322.80		
					PER 03		22,520.30	26,843.10		
					PER 04		4,747.13	31,590.23		
					PER 05		525.00	32,115.23		
					PER 06		24,057.52	56,172.75		
					PER 07		2,411.52	58,584.27		
					PER 08		20,178.25	78,762.52		
					PER 09		10,265.47	89,027.99		
17/10	359 10/10/17 API 101308			59901	12125	B	2,214.82	91,242.81		
	W A101017 WSN INVOICE #16			WIDSETH SMITH NOLTIN						
17/10	917 10/31/17 API 009999			61277	12354	B	1,433.59	92,676.40		
	W A103117 MISSISSIPPI HEADWATERS BOOKING Unknown									
17/10	1017 10/31/17 GEN						525.00	93,201.40		

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Crow Wing County  
ACCOUNT DETAIL HISTORY FOR 2017 10 TO 2017 10

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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE	
RECURRING FINANCIAL SERVICE										
LEDGER BALANCES --- DEBITS:		93,201.40		CREDITS:		.00	NET:	93,201.40		
74830	74-00-830-000-000-000-0000-63320-	Employee Mileage								
							REVISED BUDGET		.00	
							PER 01	262.44	262.44	
							PER 02	620.08	882.52	
							PER 03	367.76	1,250.28	
							PER 04	254.14	1,504.42	
							PER 05	225.24	1,729.66	
							PER 06	160.13	1,889.79	
							PER 07	238.09	2,127.88	
							PER 08	154.09	2,281.97	
							PER 09	159.97	2,441.94	
17/10	1020 10/31/17	GNI SEP					86.67	2,528.61		
WF	PCARD	1434 - NCCR								
			TIM TERRILL-OOP							
17/10	1020 10/31/17	GNI SEP					34.78	2,563.39		
WF	PCARD	1434 - Aitkin SWCD								
			TIM TERRILL-OOP							
17/10	1020 10/31/17	GNI SEP					34.24	2,597.63		
WF	PCARD	1434 - WRAPS - Sartel								
			TIM TERRILL-OOP							
17/10	1020 10/31/17	GNI SEP					66.88	2,664.51		
WF	PCARD	1434 - GR WRAPS meeting								
			TIM TERRILL-OOP							
17/10	1020 10/31/17	GNI SEP					21.08	2,685.59		
WF	PCARD	1434 - Monthly MHB meeting								
			TIM TERRILL-OOP							
17/10	1020 10/31/17	GNI SEP					26.75	2,712.34		
WF	PCARD	1434 - Sentinel Landscape								
			TIM TERRILL-OOP							
17/10	1020 10/31/17	GNI SEP					33.17	2,745.51		
WF	PCARD	1434 - Morrison SWCD MNCOLA								
			TIM TERRILL-OOP							
17/10	1020 10/31/17	GNI SEP					26.43	2,771.94		
WF	PCARD	1434 - Camp Ripley Apprec day								
			TIM TERRILL-OOP							
LEDGER BALANCES --- DEBITS:		2,771.94		CREDITS:		.00	NET:	2,771.94		
74830	74-00-830-000-000-000-0000-64090-	Office Supplies								
							REVISED BUDGET		.00	
							PER 01	29.19	29.19	
							PER 02	31.35	60.54	
							PER 03	5.37	65.91	
							PER 04	65.33	131.24	
							PER 05	80.00	211.24	

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Crow Wing County  
ACCOUNT DETAIL HISTORY FOR 2017 10 TO 2017 10

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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
					PER 06		10.72	221.96	
					PER 07		15.51	237.47	
					PER 08		20.58	258.05	
					PER 09		99.30	357.35	
17/10	1020 10/31/17	GNI SEP					239.94	597.29	
	WF PCARD	Miss. Headwaters Board shirts							
		TIM TERRILL-4IMPRINT							
17/10	1020 10/31/17	GNI SEP					12.93	610.22	
	WF PCARD	supper from all day meeting							
		TIM TERRILL-TARA BEMIDJI							
LEDGER BALANCES --- DEBITS:				610.22	CREDITS:		.00	NET:	610.22
GRAND TOTAL --- DEBITS:				476,612.67	CREDITS:		-429,257.46	NET:	47,355.21

71 Records printed

\*\* END OF REPORT - Generated by Alaina Bundy \*\*

11/13/2017 08:29  
alainab

Crow Wing County  
ACCOUNT DETAIL HISTORY FOR 2017 10 TO 2017 10

P 10  
glacthst

**REPORT OPTIONS**

---

Print GL Master Start-of-Year Balances?: Y  
Year and Period range: 2017 10 to 2017 10  
Source journal code:  
Include entries between dates: 01/01/70and 11/13/17  
Include Encumb/Liq entries: N  
Include Budget entries: N  
Print J/E comment and vendor: Y  
Double space journal detail: N  
Separate page for each account: N  
Multiyear view: D  
Print report options: Y  
Cash account: Subtotal by Date or Ref3/Deposit #: N

**Planning and Zoning**  
**Cr11a17- Mayr Variance**

06. Development Review Team (DRT)  
Permit # \_\_\_\_\_

Crow Wing County  
326 Laurel St.  
Brainerd, MN 56401

**Property Information**

Please search by: parcel #, name or physical address

Selected:

PID	Township	Lake	Physical Address	Owner	Owner Address	Section Township Range	Zoning District(s)	Acres
991860010010009	UNORGANIZED-1ST ASSMT	MISSISSIPPI RIVER	14964 RIVER ARCHES BRAINERD, MN 56401	MAYR, CATHERINE E & MICHAEL E	14964 RIVER ARCHES BRAINERD MN 56401	S:3 T:133 R:28	SD	0.51

**Applicant Information**

Are you the property owner? Yes

Name of Representative(s) Ray Rasinski

Attending:

Landowner's Contact Info:

Name:  
Catherine Michael Mayr

Phone:  
(218 ) 831 - 2885

Email Address:  
catmayr@yahoo.com

Mailing Address:  
14964 River Arches  
Brainerd MN 56401

Please select the meeting date you are applying for (see link below for calendar): 10/23/2017

**Project Specifics**

Please select from the following project types: Variance

Please explain your request: OHW setback of 135 feet to Mississippi River

Does your project involve a new house or a net increase in bedrooms? No

Please submit your site plan: File 1: Mayr\_Site\_Plan.pdf

**Terms**

**Terms & Conditions**

No decisions will be made on an applicant's request at the DRT meeting. Submittal of an application after DRT does not constitute approval. Approval or denial of applications is determined by the Planning Commission/Board of Adjustment at a public meeting as per Minnesota Statute 394 and the Crow Wing County Land Use Ordinance.

Development Review Team (DRT) Meetings are held the second and fourth Monday of every month beginning at 9:00 A.M. (Subject to change due to Holiday schedule) The meetings are located in the Land Services Building, 322 Laurel Street, Suite 14, Brainerd, MN 56401. For more information and directions please call 218-824-1132.

**Approvals**

Approval	Signature
Applicant	Catherine Mayr - 10/13/2017 1:53 PM - witnessed by Tracy Giza d6dc2eb1672e91904c460d01ec0109b2 18090731ed566f81b855e210285e3902
#1 Planning Assistant (Application Reviewed)	Sue Maske - 10/16/2017 8:07 AM a7cc21a2b0fd4dae2a15db9501efed04 a9d606280357cd5b3f4c4a900955f897



Catherine & Michael Mayr Property Permit History

- This property is classified as Shoreland District
- The Replat of Part of River Heights was established in 1981
- March 1990 – Permit for a 38' x 60' dwelling, 24' x 28' attached garage, L shaped deck, 20' x 24' garage and installation of septic system
- May 2017 – Compliance inspection on septic system











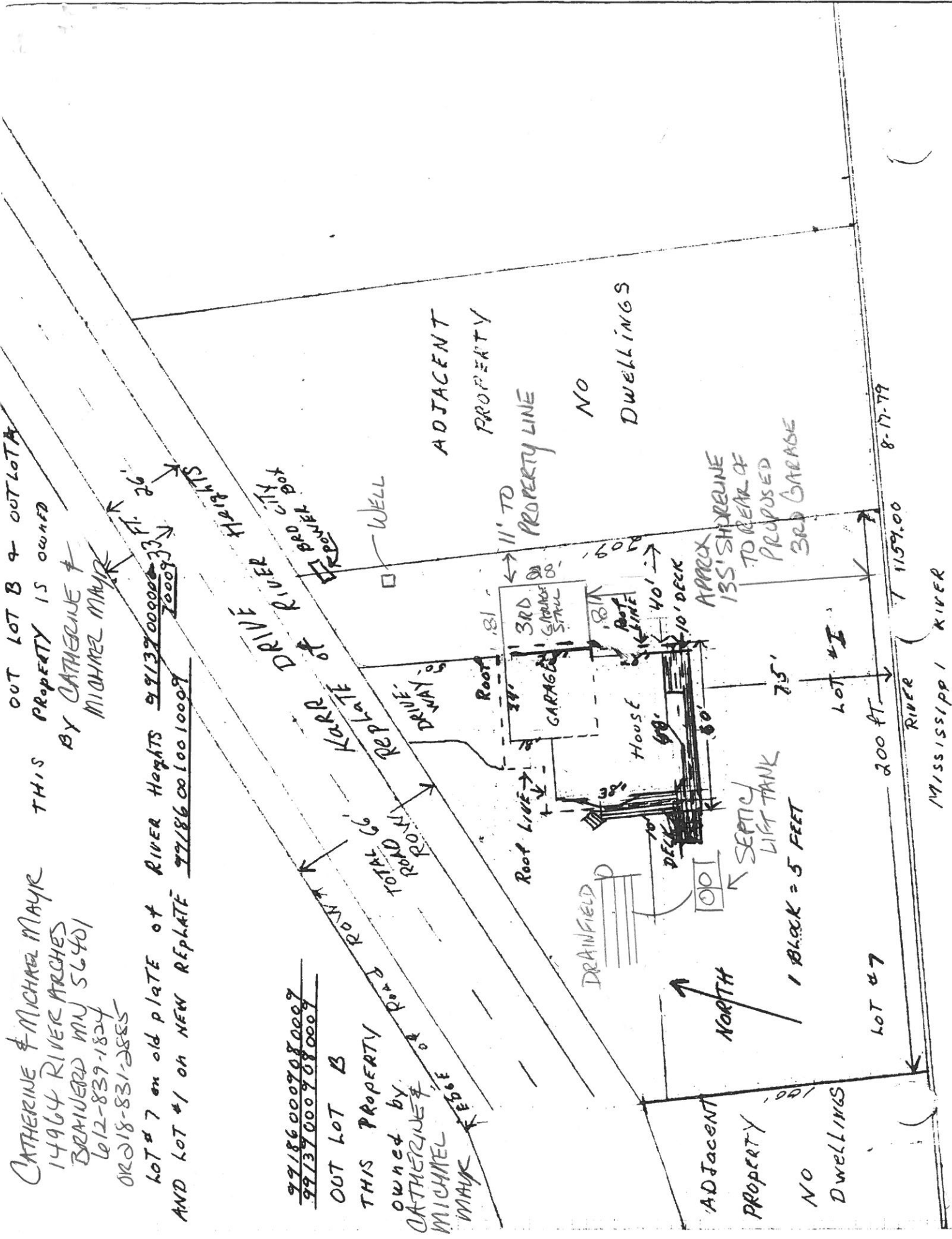
CATHERINE & MICHAEL MAYR  
14964 RIVER ARCHES  
BRAINERD MN 56401  
612-839-1824  
OR 218-831-2885

OUT LOT B & OUT LOT A  
THIS PROPERTY IS OWNED  
BY CATHERINE &  
MICHAEL MAYR

LOT # 7 on old plate of RIVER HEIGHTS 991370000033  
AND LOT #1 on NEW REPLATE 991860010010009

991860009080009  
991370009080009

OUT LOT B  
THIS PROPERTY  
owned by  
CATHERINE &  
MICHAEL  
MAYR



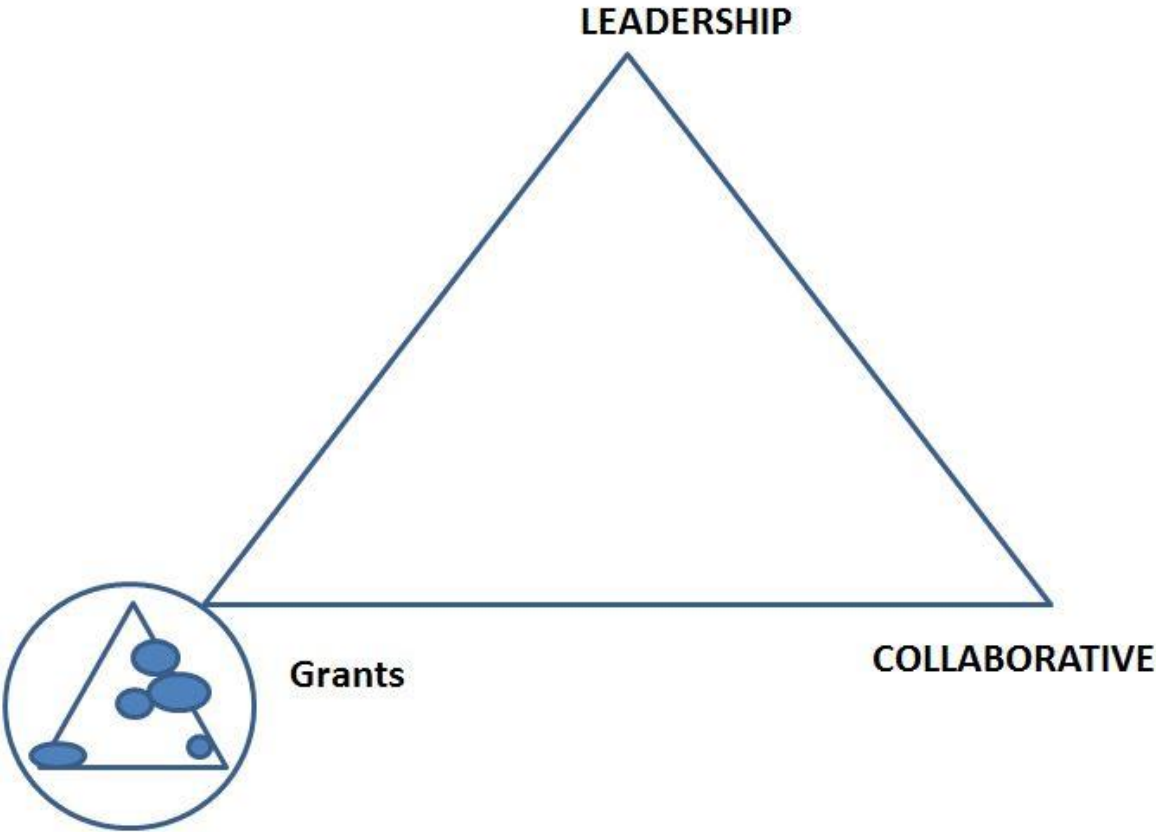
LOT #7 200 FT  
LOT #1 1159.00  
8-17-79

MISSISSIPPI RIVER



# Action/Discussion

Executive Director's Report  
Wawina continental divide project  
MHB recreational visitor count in Aitkin County  
Flower donation



# Executive Director Report

October-November 2017

## Personnel, Budget, Administration, Information & Education, Correspondence

1. Reviewed monthly budget.
2. Prepared monthly agenda packet.
3. Sent in monthly expense report.
4. Reviewed potential variances that may be coming before the Board next month.
5. Attended weekly call in meeting with MPCA.
6. Sent out weekly request for AIS stories from local MHB counties.
7. Mailed Biennial Report to the Legislative Reference Library.
8. Worked on updating my performance review.
9. Wrote article for Beltrami County that explains the value of our partnership.
10. Created powerpoint about MN Traditions.

## Meetings & Networking

1. Held MHB Biennial Conference in which 48 people attended.
2. Attended Crow Wing County DRT meeting to review over application.
3. Attended the Aitkin County Board meeting to discuss ownership and process for acquisition of land just North of Aitkin.
4. Attended meeting with Mark Ostgarden and discussed the role of the MHB in regards to the Brainerd Riverfront Committee.
5. Talked with DNR Assistant Commissioner Sarah Strommen about the Miss. River City and Towns Initiative committee MRCTI and discussed issues about differences between states and protection efforts done by the MHB.
6. Held brief conversation with Paula West about how the MHB can help Soil & Water Conservation Districts target potential easements and perform outreach to keep moving forward.

# Aitkin-Wawina Peatlands Restoration

The Wawina Continental Divide Restoration area is a 3,547 acre parcel located in northeast Aitkin County. This area defines the very headwaters of the Prairie/Willow River watersheds of the Mississippi and the St. Louis watershed of the St. Lawrence River. The dominant hydrologic feature is the Judicial Ditch #1. The ditch system does not effectively drain the adjacent wetlands but is continuously filled with water acting as a transportation system between the Mississippi River and St. Louis watersheds. This project seeks to protect this biologically significant area and to remove the surface water connection that is a threat for migration of invasive species between the basins.



## Factors Favoring a New Wetland Bank

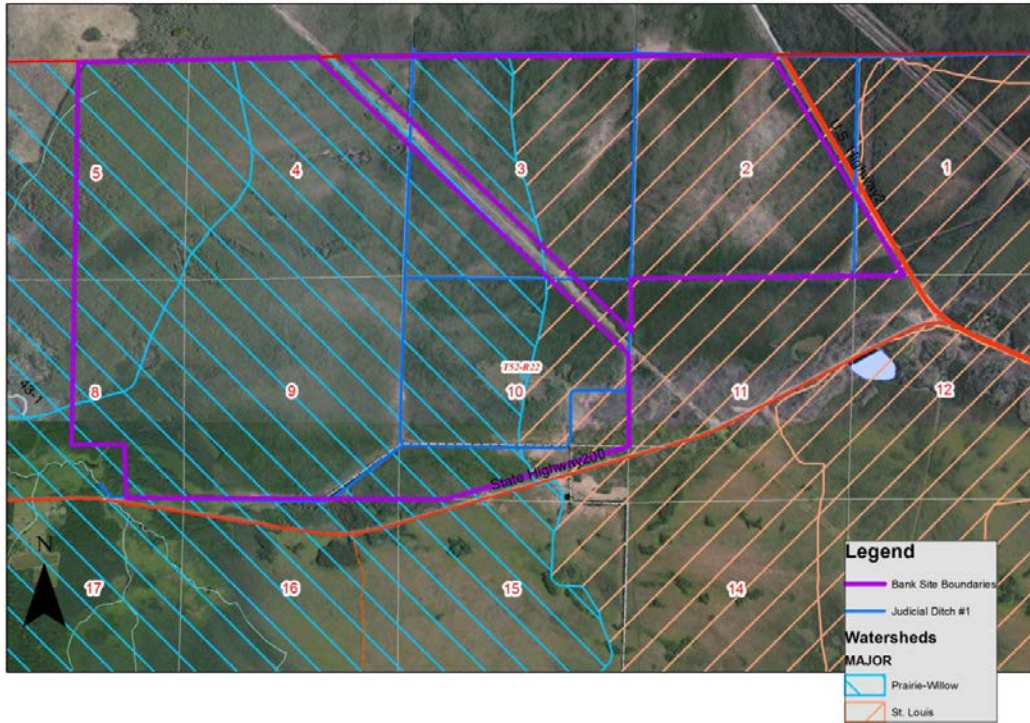
- This project would provide a viable replacement opportunity for wetland impacts within the St. Louis River watershed as intended in the Wetland Conservation Act.
- Ditches are filled with water during all seasons including during drought periods and are not functional or maintained as designed. The ditch would be permanently abandoned.
- Attorney Generals are demanding that the Army Corps of Engineers act quicker on “severing” the connection between the two basins preventing aquatic invasive species from migrating between these watersheds.
- The US Fish and Wildlife Service Regional Step-Down plan (a.k.a., Strategic Plan) emphasizes efforts to minimize establishment and spread of non-indigenous invasive species between these watersheds.



- There will be a change from the land actively managed for “Forestry” to “Ecologic” preserved. The area is deemed of “High Biological Significance” by the MN Biological Survey and is similar to the nearby Wawina Scientific and Natural Area.
  - Area has potential to be leased/mined for peat. The area is dominated by unique Rifle, Greenwood, Lobo/Waskish Peats.
  - MN DNR “Action Plan” on restoration of endangered species prioritizes increasing habitats in lowland conifers like the Wawina Restoration Project.
- A wetland bank would provide revenue opportunity for townships, schools, and Aitkin County. A major beneficiary of the financial relief would be the Floodwood School District which is in crisis as featured in the National Public Radio article “*Small towns 'just one disaster away',*” November 16, 2011.



## Judicial Ditch #1 - Site Map with Watershed Boundaries



## Judicial Ditch #1 - Forest Cover Types

